

(To be replaced with the same date and memo number)

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

No. 49.00.0000.041.25.005.16.812

Date: 23-08-2016

From: Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary

To: Chief Accounts Officer
Ministry of Expatriates' Welfare & Overseas Employment.

Sub: Participation of the delegates of Ministry of Expatriates' Welfare & Overseas Employment (MoEWOE) in the United Nations General Assembly meetings in New York, USA.

The undersigned is directed to convey the Government's sanction to the following officials of this Ministry to visit USA to participate in UN General Assembly meetings during 18-21 September 2016 and support the Hon'ble Minister and the Secretary, MoEWOE during their stay in New York, USA on this purpose (excluding travel time):

1	Mr. M Badrul Arefin Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment
2	Mr. Md Mohsin Chowdhury PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment

02. Terms and conditions:

- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- All expenses regarding this visit of the officials will be borne from the budget of Ministry of Expatriates' Welfare & Overseas Employment.
- On return from abroad they will report to their place of posting and submit a report on the activities of this inspection within 15 days .

03. With a view to personally assisting the Hon'ble Minister, Mr. Yasir Md. Adnan, Assistant Private Secretary and Mr. A K M Nijaj Morshed, Personal Officer will also visit New York, USA during the said period. All expenses regarding this visit of Mr. Adnan and Mr. Morshed will be borne by themselves.

04. This order is issued with the approval of competent authority.

Ameer
23.08.16

(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary (Admin)
Mobile:+8801712703999
Phone: 9349314; Fax : 9330766
Email: sasadmin@probashi.gov.bd

Copy forwarded for kind information and necessary action to (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E the Ambassador, Embassy of the People's Republic of Bangladesh, Washington, DC, USA.
4. H.E the Permanent Representative of Bangladesh to the UN, New York, USA.
5. Consul General, Consulate General of the People's Republic of Bangladesh, New York, USA.
6. Director General (Consular & Welfare), Ministry of Foreign Affairs.
(He is requested to issue Note Verbale for visa in favor of concerned officers)
7. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
8. Mr. M Badrul Arefin, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
9. Mr. Md Mohsin Chowdhury, PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
12. Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Yasir Md. Adnan, APS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
14. Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment
(Requested to upload it in the Ministry's Website).
15. A K M Nijaj Morshed, PO to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment
16. P.O to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
17. Office Copy.

Ameer
23.08.16

(Ameer Abdullah Mohd. Manzurul Karim)
Senior Assistant Secretary